



# Participation in Phase 2

Workshop 2, 16th February 2010

Under the programme  
Cleaner and more cost effective industry in Macedonia

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# Content

- Tentative schedule for phase 2
- Benefits of participation
- Requirement to participants
- Actors involved
- Tentative schedule
- Application procedures for phase 2





# Tentative schedule 2010

- Deadline for applying 1<sup>st</sup> March
- Workshop 3 20<sup>th</sup> April
- Site visits 21<sup>st</sup>-24<sup>th</sup> June
- Workshop 4 14<sup>th</sup> September
- Workshop 5 29<sup>th</sup> November

- NB: The dates are tentative!





# Participation benefits

- Free consultancy services from Norwegian and Macedonian consultants in implementing EMS
  - Call for local consultants received many good candidates
- Advice and guidance including minimum 1 site visit
- 3 workshops – April, September and November
- Tools that help company involvement in EMS





# Participation requirements

- Dedication and capacity to implement EMS on top level
- EMS project group take an active role in workshops
- EMS project group is active on implementing EMS onsite in between the workshops/visits
- 1 year after the EMS assistance programme the company performs an audit with the help of a local consultant and gives feedback to Norsk Energi
  - Any measures implemented?
  - Changes in performance parameters?
  - Reduction of costs and other benefits?
  - Any challenges
  - Need of adjustment and future plans





# Activities until March 2010

- Assignment for those that wish to implement EMS
  - Appoint EMS project manager
  - Receive written mandate from CEO
  - Consider who should be in the “project group”
  - Prepare draft environmental policy
- Apply for phase 2 participation
  - Phase 2 require participation in phase 1



# Application procedure phase 2

- Application forms completed and submitted to Ms Bojana Stanojevska at CCC before 1<sup>st</sup> March 2010 ([bojana.stanojevska@ccei.org.mk](mailto:bojana.stanojevska@ccei.org.mk))
- Application should include
  - Cover letter signed by CEO that
    - Declares ambitions of implementing EMS
    - Provide mandate to EMS project manager that will be leading the work of implementing EMS in the company
    - States the wish to take part in en CCEI EMS programme and the willingness to share data required for implementing EMS in the company
  - Completed application form
    - Including draft environmental policy

# Application form

## APPLICATION FORM

Participation in **Phase 2** of the Environmental Management Systems Programme  
**Cleaner and more Cost Effective Industry in Macedonia**

<b>Company name</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>E-mail</b>	

<b>Company sector</b>	
<b>Number of employees</b>	

<b>EMS project manager</b> Name and position	
<b>Telephone</b>	
<b>E-mail</b>	

### Self declaration of suitability:

Enter YES or NO

Do you have ISO 9001 (or similar)?		Are sufficient resources available?	
Have you participated in phase 1?		Are other employees informed about EMS?	
Have you formed an EMS project group?		Have you prepared the first draft of the environmental policy?	

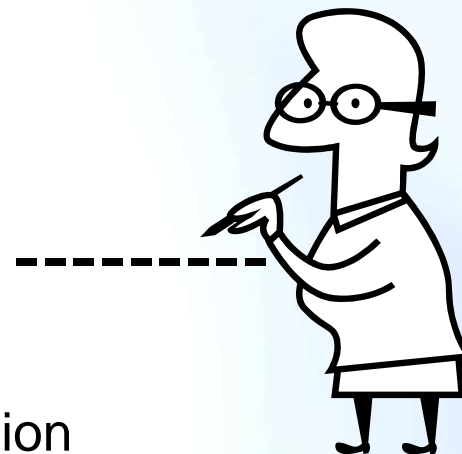
### Attachments:

Cover letter		Statement of intent and clear mandate from CEO		Draft Environmental Policy	
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# Assessment of candidates – Phase 2

- Assessment will be based on
  - Application and cover letter
  - Work conducted in phase 1
- Important considerations
  - Company ambitions related to EMS
  - Foreseen timeframe for EMS implementation
  - Dedication and support from management
  - Capacity and dedication of the EMS project manager, the person that will take part in the training, and lead the EMS project team that will implement activities on-site





**Thank you for your attention!**

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